

# Cyngor Cymuned Llangynfelyn Community Council

## Minutes of the meeting held on 14<sup>th</sup> November 2022

**2022. Present:** Councillor M James (in the chair), B Davies, D James, Haynes, Raffan, Stacey, Evans & C Davies. The clerk was in attendance.

**14. Apologies.** Councillor Pargeter & Halestrap.

**15. Minutes of the previous meeting.** The minutes of the meeting held on 10<sup>th</sup> October 2022 and 31<sup>st</sup> October 2022 were accepted and signed. Proposed Councillor B Davies. Seconded Councillor D James.

**16. Declaration of interest.**

- i. Councillor Raffan – 17 (iv) Path/water near Cartrefle Taliesin (Minutes of meeting held 14/11/2022).
- ii. Councillor C Davies - Planning

**17. Matters arising.**

*i. NRW – woodland paths plan.* Councillor Evans confirmed a number of emails has been sent to NRW contact, Grace Anderson, but no reply received to date. Hence nothing new to report. Councillor M James proposed shelving this item until 2023, when hopefully there would be progress. Seconded Councillor D James.

*ii. NRW – bank of the river Leri.* Councillor B Davies reported that the meeting between landowners and NRW on 13/10/2022, of Borth Bog IDD (internal drainage districts), was very disappointing. There were x3 representatives from NRW present and they confirmed there is numerous vested interests in the IDD within NRW. The NRW representatives confirmed that the annual budget for Borth Bog (Cors Fochnor) is c£15000, with c£11000 of this coming from Ceredigion County Council and the remaining c£4000 coming from the landowner ratepayers. This funding is used to cover licences/consents as well as physical work on the ground. The next meeting of Borth IDD Advisory Group is March 2023.

Councillor M James noted Llangynfelyn Community Council are landowner ratepayers but were omitted from the meeting email list.

**Action Point:** a). Clerk to contact NRW to advise that Llangynfelyn Community Council and Councillor C Davies be included in the mailing list for future Borth IDD Advisory Group meetings.

*iii. Life project Cors Fochno.* Council agreed that any presentation by project organiser, Daynor, be left until after February 2023.

*iv. Path/water near Cartrefle Taliesin.* The item was moved to the end of the meeting following a Declaration of Interest by Councillor Raffan.

The Clerk reported email correspondence, dated 31/10/2022, with Eifion Jones, Ceredigion County Council Rights of Way Officer, regarding this item. The email confirmed:

- work carried out by Ceredigion County Council (CCC) to the catchpit at the top of the footpath around this time last year.
- the catchpit has been monitored since with no issues reported.
- CCC are aware of the separate issue of water rising at the bottom of the footpath and confirmed that this is not an issue they are involved with.
- this water spills out onto the A487 and therefore any concerns should be directed towards North and Mid Wales Trunk Road Agency (NMWTRA).

Councillor Raffan was invited by the Chair to address the council.

Councillor Raffan noted:

- she moved to the property known as Cartrefle in 2005 – not aware of any water issues.
- CCC did carry out work to the catchpit and the drainage pipe at the top of the footpath.
- concrete has been laid on/near the footpath outside her boundary. No idea who did this work.
- the water issues started after the concrete was laid.
- the footpath has been resurfaced with a layer of gravel.
- the rising water appears and continues for a while after a period of continued or heavy rain.
- she was not notified before works being carried out.
- the name of this item on the agenda be changed.

Councillor Raffan left the meeting directly after addressing council.

Councillor Haynes noted that the bus stop for south bound buses is located by where the water pools on the A487. This puts users in an uncomfortable position whilst waiting for the bus and potential risk of getting water splash from passing vehicles. Standing water on the A487 may produce safety concerns for road users.

Councillor M James proposed approaching CCC with a view to moving the south bound bus stop to the grass verge by Toad Hall Antiques (aka Llangynfelyn Primary School (now closed)). Seconded Councillor D James.

Councillor Evans proposed renaming this item ‘Water on A487 by bus stop’. Seconded Councillor M James.

The Clerk confirmed this item will be listed last at Matters Arising on future Agenda.

Councillor M James proposed this item be discussed after Other Items of Interest in future meetings. Seconded Councillor Evans.

**Action Point:** a). Clerk to approach CCC for instruction re: moving bus stop.

*v. Public footpath / private road above Erglodd woods.*

The Clerk reported an email dated 11/11/2022 from Gareth Owen, Ceredigion County Council Footpaths Ranger, confirming installation of way-marker posts on public footpath above Erglodd woods.

Councillor C Davies shared an email dated 11/07/2022, received from Eifion Jones, Ceredigion County Council Rights of Way Officer, outlining that Ceredigion County Council have undertaken an informal consultation on this matter.

*vi. Warm Hubs.* The Clerk shared an email dated 14/10/2022 from Carys Huntly, Equalities and Inclusion Officer Ceredigion County Council.

Councillor Stacey reported that Chloe Birds, Cletwr manager, has secured funding for activities from Ceredigion County Council. Activities being considered include coffee/games afternoon with free serving of soup.

Councillor D James proposed highlighting this initiative to Chris Walton, Wildfowler. Seconded Councillor Haynes.

Councillor Evans proposed highlighting this initiative to Ynyshir Hall. Seconded Councillor M James.

Councillor Haynes noted that there are members of the community who may benefit from this initiative but are housebound.

**Action Point:** a). Councillor Stacey to confirm with Chloe Birds if it would be possible to arrange home delivery of soup.  
b). Councillor D James to highlight this initiative to Chris Walton, Wildfowler.  
c). Councillor Evans to highlight this initiative to Ynyshir Hall

*vii. Condition of road surface Mill Street, Tre'r Ddol.* Councillor Haynes reported that she has been approached by a resident of Mill Street, Tre'r Ddol highlighting two matters:

- the drains on Mill Street need clearing
- the road surface on Mill Street is poor

**Action Point:** a). Councillor M Davies to report to Ceredigion County Council via Clic.

*viii. Community meeting with our local Community Police Officer.* Councillor Haynes noted that there is much talk on the Facebook Llangynfelyn community support group that the Community Council should be making actions with regard to speeding vehicles in the community. However, this is a matter for the Police not the Community council.

Councillor Haynes proposed organising a community meeting with the local community Police Officer would help clarify the Community Councils position with community members.

Councillor Raffan proposed Councillor M James to 'post' on the Facebook Llangynfelyn community support group page to gauge if there would be sufficient interest.

**Action Point:** a). Councillor M James to 'post' on the Facebook Llangynfelyn community support group page.

*ix. Code of Conduct, Financial Regulations, Standing Orders, Social Media Policy, Welsh Language Policy, Training Plan, Concerns and Complaints Procedure.* Councillor Stacey noted that policies are not gender neutral. The Clerk confirmed that standard policies are produced by One Voice Wales and/or Society of Local Council Clerks.

Council resolved to accept all policies and training plan as presented and review at AGM 2023. Proposed Councillor M James. Seconded Councillor D James.

**Action Point:** a). Clerk to query availability of gender-neutral policies.

*x. Declarations of Members Interest.* Councillor Raffan confirmed a personal/prejudicial interest in item iv Path/water near Cartrefle Taliesin.

**Action Point:** a). Councillor Raffan to complete a Notification of a Personal/Prejudicial Interest under the Code of Conduct for Members form.

*xi. Payments to Members of Community and Town Councils.* The Clerk reported the right to claim and purpose of the Payment to Members of Community and Town Councils. Members were presented with a form which they could choose to complete to decline the payment.

## **18. Finance.**

- i. Instalment 3 Precept 2022/23 received - £1375.00 28/10/2022.
- ii. Haf o Hwyl – funding report.
- iii. Haf o Hwyl – invoice payment - £136.24 Councillor Raffan, s145 Local Government Act 1972.
- iv. Councillor Training Bursary Scheme in Wales - £100 bursary available from Welsh Government to assist councils to participate in the One Voice Wales Councillor Training Programme.  
**Action Point:** a). Clerk to apply for bursary asap.
- v. HMRC Employer PAYE reference – set-up completed 09/11/2022.
- vi. Standing order for Clerk’s wages – still awaiting postal delivery so not discussed, move to meeting 12/12/2022.
- vii. NALC 2022-23 National Salary Award.
- viii. Membership One Voice Wales – 2022/23 membership payment overdue £99.00.  
**Action Point:** a). Clerk to arrange payment asap.
- ix. NRW – Borth Bog IDD invoice – 2020/21 invoice overdue £142.56.  
**Action Point:** a). Clerk to arrange payment asap.
- x. Shechem Limited invoice for Internal Audit 2021/22 payment due £52.50  
**Action Point:** a). Clerk to arrange payment asap.
- xi. Outstanding cheques 100776, 100788, 100789, 100791.  
**Action Point:** a). Cheque 100776 & 100788 not yet cashed – Clerk to locate whereabouts.  
b). Cheque 100789 – returned by Treasurer Cylch Feithrin Talybont – incorrect name when writing.  
c). Cheque 100791 – cancelled at HSBC cost £10.00.

## **19. Correspondence and Communication.**

- i. Ceredigion County Council  
→ Precept 2022/2023
- ii. Contact with out-going Clerk re: digital/email records
- iii. Welsh Government  
→ Well-being of Future Generations Stakeholder Forum  
**Action Point:** a). Clerk to forward to Councillor Evans, Stacey, and Raffan.
- iv. Welsh Government  
→ Electoral administration and reform white paper consultation  
**Action Point:** a). Clerk to forward to all councillors.
- v. Independent Remuneration Panel for Wales  
→ Draft Annual Report – consultation questions
- vi. Ceredigion Technical Services  
→ Speed limits  
**Action Point:** a). Clerk to forward to all councillors.
- vii. Arfon Hughes, Tyfu Dyfi  
→ Free gardening course for Welsh speakers and good learners  
**Action Point:** a). Clerk to forward to Councillor Stacey.

viii. Audit Wales

→ questions 2022/23 Annual Return

**Action Point:** a). Clerk to reply asap.

ix. Welsh Government

→ Council Tax: Consultations on draft Regulations to extend exceptions to second home premiums and on Guidance

**20. Planning.**

A220818 - Erection of a replacement dwelling and associated works (revised proposal) to extant permission of outline planning application [A200181] & the reserved matters application [A220265] - Land on the North-West side of Llanerch Dyfi, Tre'r Ddol.

**Action Point:** a). All Councillors present support application.

**21. Other Items of Interest.** None

**22. Date of the Next Meeting.** 12 December 2022

*Meeting opened 7pm*

*Meeting closed 10.30pm*